



STRATEGIC PLAN 2006 - 2009

The following Strategic Plan is in accordance with NAG 2 of the National Administration Guidelines.

Each Board of Trustees with the Principal and teaching staff is required to:

1.

Develop a strategic plan which documents how they are giving effect to the National Education Guidelines through their policies, plans and programmes, including those for curriculum, assessment and staff professional development.

2.

Maintain an on-going programme of self-review in relation to the above policies, plans and programmes including evaluation of information on student achievement.



	2007	2008	2009	2010
Curriculum NAG 1	<ul style="list-style-type: none"> • ICT – year 2 of cluster programme. • Nurture Literacy and Numeracy programmes. • First year implementation of digital SMS. • Year 2 of Health Promoting Schools' strategy. • Writing up of school wide Maori programme • New School initiatives • Use the draft curriculum in programme planning with a particular focus on key competencies for integrated curriculum links. • Begin rewrite of CIP. 	<ul style="list-style-type: none"> • Embedding of vision spirit, learner dispositions and learning model. • Sustaining of Literacy, Maths programmes • ICT – year 3 of cluster programme • New School initiatives • First year implementation of SMS. • Complete rewrite of CIP – The Arts, Health and Physical Wellbeing, Maori. Oral & visual Language • Implement new learning community in 2 areas of the school to trial concepts of personalised learning and flexible use of learning space. 	<ul style="list-style-type: none"> • Further development of visioning and learning model. • Sustaining of literacy, math's programmes • Sustain eLearning programmes and further develop new school campus for eLearning. • Review and expand trial of new learning community areas. 	<ul style="list-style-type: none"> • Living the vision within the new school campus • Sustaining of literacy, maths programmes within the learning community context.
Self Review NAG 2	<ul style="list-style-type: none"> • Annual/strategic plans • Literacy review • Math's review • Integrated Studies/Inquiry • Policies Nag 1/2 • ICT strategy review 	<ul style="list-style-type: none"> • Annual/strategic plans • Oral/visual language review • Maori review. • Review of job descriptions/appraisal. • The Arts – full review • Reporting (SMS) • P/E Health 	<ul style="list-style-type: none"> • Annual/strategic plans • English review • Math's review • P/Health review 	<ul style="list-style-type: none"> • Integrated Studies • Inquiry • Flexible Learning Spaces

	2007	2008	2009	2010
Staff Development NAG 3	<ul style="list-style-type: none"> • SMS training • ICT – cluster workshops, inschool PD, mentoring and conferences. • Literacy/numeracy sustaining workshops • SNET 	<ul style="list-style-type: none"> • ICT – cluster workshops, inschool PD, mentoring and conferences. • Literacy/numeracy sustaining workshops • Attend relevant conferences and workshops re WPS 'learning model'. PD in personalising learning and use of learning spaces • Teaching initiatives for new school org. • Implement coaching model as a PD emphasis • School Master – work with PPLC cluster schools • Rubric development and mapping for assessment. 	<ul style="list-style-type: none"> • Flexible Learning spaces and self managed learning • Coaching/mentoring 	<ul style="list-style-type: none"> •

Charter and Strategic Plan : 1 Jan 2008 – 31 Dec 2008	
Wanaka Primary School	Last Updated: March 2008

Personnel NAG 3	<ul style="list-style-type: none"> Staffing appointments Unit allocation 	<ul style="list-style-type: none"> Staffing appointments Job descriptions/appraisal Planning/preparation for move to new campus Unit allocation Personnel title changes to reflect 'learner model'. 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Finance NAG 4	<ul style="list-style-type: none"> 5 year plan Budget Annual accounts 	<ul style="list-style-type: none"> 5 year plan Budget Annual accounts Fundraising for new hall/facilities 	<ul style="list-style-type: none"> New 10/ 5 YP plans Annual Accounting Budget 	<ul style="list-style-type: none">
Property NAG 4	<ul style="list-style-type: none"> Maintain present site for health and safety New school initiatives 	<ul style="list-style-type: none"> Maintain present campus Undertake any initiatives reqd for roll growth at old campus. New school initiatives 	<ul style="list-style-type: none"> Preparations for move to new campus 	<ul style="list-style-type: none"> Move to new campus.
Board Development	<ul style="list-style-type: none"> Annual Board review Trustees elections and new members training. 	<ul style="list-style-type: none"> Annual Board review Ongoing training Governance manuals 	<ul style="list-style-type: none"> Annual Board review Ongoing training 	<ul style="list-style-type: none"> Annual Board review Trustees elections and new members training.
Legal and Safety NAG 5 & 6	<ul style="list-style-type: none"> Maintain hazards/risk management and maintenance registers. 	<ul style="list-style-type: none"> Maintain hazards/risk management register New campus initiatives 	<ul style="list-style-type: none"> Maintain hazards and risk management register. 	<ul style="list-style-type: none">
Reporting to the Board	<ul style="list-style-type: none"> Literacy and numeracy reports Self review reports eLearning reports Special programmes G&T ICT strategy Learning support 	<ul style="list-style-type: none"> Literacy and numeracy reports Self review reports eLearning report Special programmes G&T ICT strategy Learning Support Visioning 	<ul style="list-style-type: none"> Literacy and numeracy reports Self review reports Learning report Special programmes G&T ICT strategy Learning Support 	<ul style="list-style-type: none">



ANNUAL SCHOOL DEVELOPMENT PLAN for 2008

NAG 1 : CURRICULUM AND STUDENT ACHIEVEMENT – ‘LEARNING’	Responsibility of	Time Frame	Date Achieved/ Evaluation
1. Implementation of the literacy enhancement Plan.	Literacy Leader (Annie Mc Cambridge)	Ongoing 2008	
2. Implementation of the learning support programme	Special Needs Co-ordinator (Leanne Little)	Ongoing 2008	
3. Implementation of e-Learning programmes to maximize use of digital classrooms with groups trialling class web pages, e-portfolios etc	E-Learning Lead Teacher.(Kerry Guise)	Ongoing 2008	
4. Implementation of Promoting Healthy Schools programme and Physical Activity Strategy. Take part as a trial school in Active Schools contract.	Principal and Lead Teachers.	Ongoing 2008 Principal and Lead Teachers	
5. Use School Master to develop achievement rubrics and to monitor student progress and report to parents.	Management Team	Training term 1 2008	
6. Embedding of vision and WPS learner dispositions and learning model. Organise a ‘celebration’ day to share these with our wider learning community. Measure/review the impact of Learning Model and Learner Dispositions.	Wendy Bamford Kerry Guise	Ongoing 2008. Student target to assessing at end of year.	
7. Trial of ‘learning community’ concept aimed at WPS independent learner model.	Annie Mc Cambridge	Ongoing 2008/2009	
8. Setting up of student action groups eg Enviro Group, Learning Action Group, Library Leaders, PALS (Physical Activity Leaders), Care/Buddy group etc.	Wendy Bamford Kerry Guise Daryl Gellatly	Groups set up in term 1 under a teacher facilitator	

NAG 2 : SELF REVIEW AND DOCUMENTATION 'EVALUATION & REFLECTION'			
1. Continue development of vision and learning model infusing thinking and inquiry pedagogy in policy, procedures and curriculum delivery documentation.	Wendy/Kerry Management Team	Ongoing	
2. Full review of oral and visual language programme and outcomes and documentation	Annie and Literacy Curriculum Team	Term 1/2	
3. Review of PE/PA/Health programmes	PE/Health Team Wendy	Term 3/4	
4. Review of Maori curriculum in light of new document	Wendy/Maori Curriculum Team	Ongoing	
5. Review of The Arts	The Arts Curriculum Team	Term 2/3	
6. Continually update charter and C.I.P documents in line with visioning journey.	Wendy/Kerry	Ongoing	
7. Continue development of Governance Manuals	BOT/Wendy	Ongoing	
8. Complete policy review and updating of format – NAG 1.	BOT /Wendy	Ongoing NAG 1 completed by Term 4	
NAG 3: STAFF DEVELOPMENT/ PERSONNEL			
1. Whole staff participation in Upper Clutha ICT cluster (High Altitude) professional development workshops and training, budget for release time component for individual teachers.	Kerry/Wendy	Ongoing 2008	
2. Training in SMS (student management system).	Senior Management team & SMS trainer	Ongoing 2008	
3. Participation in local PD initiatives – Inquiry/Thinking, SNET, Aspiring Leaders, Numeracy, Sounds/Words Alive updates/oral, visual language, PA contract	Principal	Ongoing 2008	
4. Inschool PD focus on WPS learning model and used of flexible learning spaces.	Management Team	Ongoing 2008	
5. Training in the development of rubrics and mapping for assessment.	Wendy/Kerry/ external resource personnel	Ongoing	
5. Provide effective Beginning Teacher Induction and Support programmes for 3 new Beginning Teachers	Wendy/Tutor teachers/Peter King	Set up workshop in February 08 with Peter King.	

Charter and Strategic Plan : 1 Jan 2008 – 31 Dec 2008	
Wanaka Primary School	Last Updated: March 2008

NAG 4: FINANCIAL AND PROPERTY MANAGEMENT	Responsibility of	Time Frame	Date Achieved/ Evaluation
<p>1. Implement 2008 responsibilities/tasks from property plan</p> <p>2. New school planning.</p> <p>3. Carry out the process required for the school enrolment scheme required by the Ministry of Education</p> <p>4. Upgrade junior and middle school adventure playgrounds</p> <p>5. Contract School Support Services to project manage the construction of a new learning space beside Room 12 and explore option for a mobile building to store resources to free up Room 8 if required for an extra learning space to address roll growth.</p>	<p>Principal/BOT with Greg Johnston</p> <p>Principal/PCG/BOT</p> <p>Wendy/Pete/Keith Towns</p> <p>Wendy/Pete</p> <p>Wendy/Pete/Greg Johnston/Keith Towns</p>	Ongoing 2008	
NAG 5: HEALTH AND SAFETY			
<p>1. Induction programme for all staff using induction handbook and hazard notification booklet</p> <p>2. Continue sun safe and Health Promoting Schools initiatives</p> <p>3. Implement Road Safety Initiatives identified in 2007 Mtg with Road Safety Co-ordinator.</p>	<p>Principal/Snr Managers</p> <p>Principal</p>	<p>Beginning of year</p> <p>Ongoing</p>	
NAG 6: ADMINISTRATION/LEGISLATION			
<p>1. Update strategic and annual plan and forward to MOE</p> <p>2. Update Curriculum Implementation documentation in The Arts and Health and Physical Wellbeing, Oral & Visual Language and integrate key competencies, eLearning, thinking and Inquiry</p>	<p>Principal</p> <p>Principal and lead teachers.</p>	Term 1	

STUDENT IMPROVEMENT TARGETS for 2008

GOAL ONE: Students will demonstrate effective use of the Wanaka Primary School Learning Model and Learner Dispositions

Historical Information	Our Target	Result	Discussion
In 2007 from data collected from surveys of students, staff and parents we developed a vision and a WPS Learning Model along with a number of learner dispositions linked to our Key Competencies. A visual representation using the school logo has been used to embody this model and the LDs and these are on display in every classroom at the beginning of the year ready to be 'unpacked' over the year. Everyone is new to this model and the terminology used so we are starting from scratch, so no baseline survey is required.	Staff will articulate and demonstrate the WPS Learning Model and Learner Dispositions that are displayed throughout the school, and exemplify best practice embedding these, to foster the action target that more than 80% of a sample of students will explain the skills involved in the KC of self managing learning and demonstrate the steps they follow to personalize their learning pathway.		



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<i>Wanaka Primary School</i>	Last Updated: March 2008

GOAL TWO: To inspire and develop the skills of a group of reluctant year 5/6 writers.

Historical Information	Our Targets	Our Results	Discussion
<p>A group of students were identified through the schoolwide assessment in written language in 2007, through the AsTTle attitudinal survey and through teacher observation as being reluctant to undertake writing tasks. Some of the students identified have difficulties with spelling and with surface features and thus writing is not easy for them, whilst others do not approach their writing in an enthusiastic way. A small group of the children in this latter group will be selected to take part in a specially tailored writing programme in which they will set the goals and the learning pathway.</p>	<p>These students will complete a self – assessment and identify why they are reluctant writers. They will also work with a teacher to plan their own learning pathway and outcomes. A self assessment and reflection will be carried out at the end of term 3. We hope to have at least 90% of the students showing improvement in the ratings of attitude and skill.</p>		

GOAL THREE: To increase accuracy and speed of recall of basic facts (in all 4 operations).

Historical Information	Our Targets	Our Results	Discussion
<p>Analysis of NUMPA results in 2007 noted a need to develop more speed in instant recall of basic facts in all 4 operations. The goal is to promote the building of accurate, rapid recall as a learning activity at home and at school and to provide a focus throughout the school to advance this. Competitions and events to motivate the learning of facts will be organized throughout the year (such as a Fact-a – thon, parent/student evening and tasks etc).</p>	<p>A pre-test using the basic facts test from the Numeracy website will be administered in February and again at the end of term 3 for students stage 2 and up. All students will demonstrate an increase in speed and accuracy with this term 3 test.</p>		



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5. PROCEDURAL INFORMATION

Consultation Process for Charter and Strategic Plan:

Revised Charter sent to Ministry of Education March 2007.

Board of Trustees Approval of 2008 Strategic Plan: February, 2008

Consultation planned for 2007:

Maori Consultation for term 1, 2008 re focus for the year.

Health and safety consultation ongoing all year in conjunction with E.O.T.C and school events through newsletters.

Consultation re 2008 Health programme: March 2008 via newsletter.

Email address for completed plan: charterreport.southern@minedu.govt.nz